



WHITEWING

CUSTOM HOME BUILDING GUIDE

- BEGINNING THE PROCESS -

1. **Review the guidelines.** The guidelines for building and landscaping are in the Document Review Package you receive before you open escrow. In particular you will want to review the Declaration of Covenants, Conditions and Restrictions, and the tabbed section in the book marked “Architectural and Landscape Guidelines.”
2. **Choose an architect and a landscape architect.** If you would like some referrals, there is a list available on www.whitewingdev.com of people and companies that are familiar with the Whitewing neighborhoods and the architectural standards.
3. **Submit preliminary plan.** Preliminary plans, including proposed floor plan, site plan and landscape plan, need to be submitted to the Architectural Review Committee for an initial overview of your project. At this review changes may be suggested or required to meet the guidelines of the subdivision. No variances will be given for this submittal; this is a required step in the architectural review. A Preliminary Submission Application form is included in the Document Review Package. Please refer to it for a complete list of what is required to make this submittal.
4. **Submit final plan.** The response from the Review Committee may require changes to your preliminary plans. Usually these are of a minor nature, but sometimes more involved modifications are necessary. Questions can be directed to Gregory Bamford, 480.941.1584, regarding modifications to the final plan. The final submittal must include all changes as agreed. See the Final Submission Application in the Document Review Package for a complete list of required items.
5. **Application for building permit.** Once you have received the acceptance of your plans from the Architecture Review Committee, you are then ready to submit your plans for a residential building permit.